

APRIL 4, 2017, CLINTON COMMUNITY GARDEN SC

In attendance:

John

Ruth

Jenny M.

Jenny S.

Andy

Annie

Faser

Foram

Tom

Absent: Sandra, Laura, Michele, Charles

Meeting called to order 7:37

1- April Minutes approved.

2- New check signatories: Andy, Foram, Jenny S., John

3- A motion was made and passed to allocate \$50 for a “card swiper” to be used at the 9<sup>th</sup> Ave. fair. Andy will obtain an Ipad to use it with. If this works out it is also a possibility for use in keys sells.

4- The idea of a garden phone was discussed but no motion made either way. It would appear to be tabled, but not officially.

5- Andy will send an email to the SC re: who will have their phone number listed on the inside bulletin board for emergencies and whatnot.

6- Jenny S. presented the Volunteer Coordinator’s report.

She is working through the lists from back bed gardeners tabulating their committee choices. When she has it divvied up to 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choices, she will send out an email to all back bed gardeners as to what committee they are on.

She wants an SC member to be the point person for each committee. Who will then set up a meeting with their committee and appoint a chair to that committee. The SC member will act as a “mentor” helping the chair organize and record.

SC members who are back bed gardeners can have their 10 hours of volunteer time included in their SC work. Not just on committees and actual time spent in the garden.

Andy will send the committee lists via email again.

7- Ruth and Charles will do Sat., May 6, '17 key sales.

8-A broken hose was fixed. There is a problem with the spigot by the herb garden. That needs a plumber. Andy is looking for one.

9- Vivien and Steve W. will be organizing the 9<sup>th</sup> Ave Fair. They will be advised about the card swiper and the certificate.

10- Tuesday's key sale went well. We need more keys!  
I motion was made and passed to buy another 500 keys.

11-Amendment to the by-laws was motioned and passed:

**Section 1. Admission to Membership**

Membership shall be open to all persons who have been assigned a plot (but not sub-lessees) in the Clinton Community Garden and all past plot holders who are still active and express a wish to remain members; also, herb gardeners, beekeeper(s), front plot gardeners, the coordinator of the front lawn(s), the back patio head gardener, and compost coordinators shall be considered plot holders. Regular key holder volunteers who do not have a front or rear plot but wish to become a voting member are eligible for membership if they meet the yearly service hours required of the rear plot holder members after one year of service or are sponsored for membership by a current steering committee member. The volunteer coordinator is responsible for validating these key holder volunteer service hours. All members of the Clinton Community Garden must reside within the area bordered by 34th Street to 59th Street from Eighth Avenue to the Hudson River. Existing Members as of the date of this Amendment who do not reside within this area are excluded from this amendment [1].

12- The north side bed that Kazuo took care of is looking for a new gardener. Annie is looking for someone to take that plot over.

13- The derelict bike locked to the front fence is gone. Solid, persuasive notes were left on it suggesting it live else where.

14- Tom will call the local Parks Supervisor, Victoria Hernandez, about the garbage problem.

15- Faser and Steve W. did a plot walk through. 17 plots have not been tended as of May 1. Letter will go out re.

Andy suggested stronger language like: "Please consider relinquishing your plot."

Faser wants to send these letters, then do another walk around by June 1. A motion was made and passed that at the June SC meeting further actions will be taken including divesting plots from non-gardening members of the back bed plots.

16- The next garden clean up day will be: Saturday, June 3, sponsored by Annie and Faser.

17- Jenny S had a general question about how do people get in their 10 hours of volunteering if they travel out of town a lot.

It was pretty much agreed that folks who take care of their plots during the growing season find ways to volunteer 10 hours a year. And folks who so not take care of their plots pretty much do not volunteer, either.

Meeting adjourned 8:37 PM

Minutes by Tom Cayler

May 3, 2017

# Clinton Community Garden

## Steering Committee Minutes

Tuesday, June 6, 2017

Meeting was called to order by Andy, Head of Steering Committee.

Minutes from last month's meeting were approved.

The following topics were discussed:

### 1. 9<sup>th</sup> Avenue Street Festival

The street festival was discussed and it was noted that we did not make much money from the sale of T-shirts and plants. Foram, treasurer, was not present at the meeting so the actual amount that was made could not be reported. It was suggested that only plants or other items be sold. The possibility of having a booth at next year's festival (2018) will be discussed at a later date.

### 2. Keys to the Garden

Cash from the last sale of keys to the garden's front gate was given to Andy. Andy reported that 500 more keys were ordered.

### 3. Garden Clean-Up

Date to clean up garden was changed from Saturday, June 3, 2017 to Saturday, June 10, 2017 from 10 AM to 2 PM. To get all hands on deck, Andy sent a reminder to all the back gardeners about the date and time of clean-up.

The following is planned:

1. The maple tree will be removed.
2. Areas around various gardens will be trimmed. Trimmer is in shed but needs to be charged. John volunteered to find the charger.
3. It was also reported that 10 fixtures in front garden need to be repaired. We have all the hardware for the repairs. Jenny Sterlin volunteered to check with plumbers she knows to see if they can repair the fixtures.

### 4. Film in Garden by WNET

WNET asked if a film could be shot in the garden and offered to pay a fee for its usage. We discussed what days of the week and who would represent the garden while the shoot is taking place.

It was concluded that:

1. We need 10 days notice
2. Film be shot during the week (not Saturday or Sunday),
3. Cameras must be hand-held

4. Fee = \$500. minimum.

Andy will forward these parameters to WNET and will report the results of our requests at the next SC meeting.

#### 5. Geometry Class in Garden

Andy received a request from a neighboring school to have a class of sophomores come to the garden and observe the bees. The dates they requested are: June 9<sup>th</sup>, 12:30 pm – 1:15 pm or June 12<sup>th</sup>, 9:00 am – 10:45 am. John said he could represent the garden and be in the garden on the June 12<sup>th</sup> date. Andy will notify the school that their visit is possible on June 12<sup>th</sup>, 9:00 am – 10:45 am.

#### 6. Weddings in Garden

2 weddings were requested to be held in the garden:

- July 8, 2017, 30 minutes, 20 people attending
- October, 2017, \$500 donation

Dates were approved. Andy will notify the brides-to-be that these dates have been approved.

#### 7. 4<sup>th</sup> of July Celebration

It was decided that chicken will not be served this year but hamburgers and hot dogs will. Jenny Sterlin said that she will contact Steve and ask him if he will head the event.

#### 8. Plot Holders

Jennifer Sterlin sent out an email to all plot holders outlining their volunteer hours and responsibilities. Jenny gave each SC member a copy of this outline and briefed us on committees that are headed.

#### 9. Front Gate Locked/Unlocked

The time and when the front gate should be locked or unlocked was discussed. There were differences of opinions, so Ann volunteered to check the by laws and write up a policy for this question.

#### 10. Condition of Plots

Lauren and Fraser have been checking the condition of the plots on a regular basis and reported that some plots have not been worked over. They contacted these plot holders and told them of their responsibility.

Steering Committee Meeting was adjourned at 8:30 PM.

# Clinton Community Garden

## Steering Committee Minutes

Tuesday, June 27, 2017

At 7 PM in the back garden patio the SC meeting was called to order by Andy, Steering Committee Head.

Minutes from last month's meeting were approved.

The Steering Committee discussed the following:

1. 4<sup>th</sup> of July Garden Celebration. Tuesday, July 4, 2017, 12 noon to 3 pm

Steve chaired the 4<sup>th</sup> of July Celebration. It was reported that all preparations were made... i.e. Grill set and ready for the hot dogs and hamburgers. Soda bought. Posters out announcing the celebration etc.

It is asked that attendees bring a dish of their choice.

2, Key Sales

Keys will be sold:

- Saturday, July 1, 2017, 11 am to 12 noon by Michelle and Sandra
- Tuesday, July 4, 2017, 11 am to 12 noon by Annie and Fraser

Andy will send out "Key Instructions" to all members of the SC.

3. Fixtures in Front Garden That Need Repairing

Jenny Sterling will check again with her plumber to see if he can repair the fixtures. If not, Andy said he will ask his contactor.

4. SC Committee Heads

Jenny Sterling went over the following list of committees and what SC member heads each:

- Sidewalk Summers – Ruth
- Sidewalk Winters – Tom
- Hostessing – Jenny Markovich
- Front Gate – Andy
- Events – Steve & Laura

Jenny will send out list of committee members to each SC member.

5. Gardening tools

The budget for tools and shed organization was discussed. Tom was given \$200. to be used for tools, etc, Charge accounts in neighborhood hardware stores need to be established. Andy said he will give copies of our tax exempt form to Tom so he can set up accounts in the hardware stores.

If a tool is needed, an email must be sent to Bob naming the tool and its specifications. Bob will then check if we have this tool. He will then deny the request or give his OK to purchase it.

If a plot holder wants to spend money on his/her plot, he/she must get approval from the SC.

6. WNET TV broadcast in garden

It was reported at last month's meeting that WNET TV wanted to do a shoot in the garden. Andy reported that he discussed our perimeters with them but as of this date (June 27, 2017), WNET TV has not given Andy their decision.

7. Weddings in Garden

- July 8<sup>th</sup> wedding will not be held in the garden
- October, 2017 wedding will be held in the garden

8. Clean-up Day

The next Volunteer Cleanup Day is July 22, 2017

Meeting was adjourned at 7:40 by Andy.

**Community Garden  
Steering Committee Minutes  
August 1, 2017**

On Tuesday, August 1, 2017 at 7:00 PM five members of the Steering Committee met at the Fountain House for the monthly steering committee meeting. Despite the fact that a quorum for a formal meeting was not present, the five members met and discussed the following topics.

It was suggested that the topics below be put on the agenda for the September Steering Committee Meeting: September 5<sup>th</sup>, 7:30 PM at Fountain House.

1. Key Sales

24 keys for the front gate of the garden were sold Tuesday, August 1, 2017 by Jenny Markovich. \$360 was collected (\$106 in donations)

2. Steering Committee Attendance

At the end of each meeting, the date, time and place of the next meeting will be announced. If a member cannot attend a meeting, it is asked that he/she inform the chair one week in advance, if possible. If a member is a committee head, he/she is asked to tell the chair or ask a fellow committee member to report the latest news of his/her committee.

3. Steering Committee Meetings – How long? How often?

If possible the SC would meet every month with the exception of August (many are out of town in this month) and January (snowy cold weather, not much happening in garden). The December meeting would be short and end by having a holiday celebration at an eatery in the neighborhood.

4. Responsibilities/Procedure for Committees

It was suggested that the responsibilities of each committee be reviewed by the Steering Committee and then be written up so members of each committee know how the committee functions and what each member's responsibility is.



## 5. Winter and Summer Sidewalk Committees

The two committees will be under one committee.....Sidewalk Committee....with 2 sub-committees: Winter Sidewalk Committee, Summer Sidewalk Committee.

Ruth, SC Head, wrote a letter to all members telling them of this change and asking for one member of each committee to meet with her so a procedure and schedule can be established for each committee. Ruth will report the results of these meetings at the September SC Meeting.

Members of these committees will report their hours to Ruth. Ruth will then report them to Jenny S.

## 6. Hosting Committee

Jenny Markovich, Hosting SC Head, will schedule and discuss this committee's responsibilities with its members.

Sept. 5, 2017, CLINTON COMMUNITY GARDEN SC

In attendance:

John

Ruth

Jenny M.

Andy

Annie

Foram

Tom

Charles

Michele

Sandra

Laura

Absent: Jenny S., Faser

Meeting called to order 7:37

1- Aug. Minutes approved.

2- Charles agreed to take over keys and paper starting in Feb. He will not have to attend every key sale, just make sure there are keys and documents for the sales.

3- A Garden Phone was discussed again. There seems to no enthusiasm for this idea. At the May SC \$50 was approved for a "swiper" for the 9<sup>th</sup> Ave fair but it was not purchased or, therefore, used.

The alternate plan was to add names of SC members to the bulletin board inside so if there are problems (emergencies) there are people to call.

Annie, John, Charles, and Laura agreed to have their names and numbers posted.

Andy will tweek the gate opening/closing policy to be posted by the front gate.

John will make a sign for this.

4- Committee Up Dates.

The Summer and Winter sidewalk committees have been combined. This committee is for cleaning the sidewalk. Not the inside paths.

There are two rotting bikes on a rack at the eastside of the sidewalk in front of the garden. Not sure if that rack is Park's or for the building next door.

Andy suggested calling Mid-Town North Precinct and asking if they can remove these as they make cleaning the sidewalk difficult.

Tom said he would contact MTN.

5- Jenny M. is the head of hosting committee. She has two volunteers that have actually signed up.

Jenny S. reports that there are 16 people who volunteered for the committee. [As of this writing, Saturday, September 9, 2017, two host were in the garden today: Donna and Chana.

6- Opening and closing the gate padlock can still be a problem though it is better since Andy took over as the head of that committee.

It was agreed that SC members and committee chairs should have a key to the padlock.

Andy said there are keys for the padlock.

People should contact Andy to get that key.

7- Lawn Day will be Sept. 17, '17, from 10-4. There will be help from a local high school for environmental sciences.

Debbie Mullins and Anne Haas are organizing the lawn cleanup day.

8-There seems to be some confusion about the bulb allotment for the front beds. Annie will send an email to front bed gardeners reminding them that if they want more bulbs or want to do a project they just need to propose that to the committee for approval.

The budget approval deadline will be by Thanksgiving with a closing date by the holidays for approval for next year.

9- Part of the NY Community Trust money will go to new furniture for the back area.

10- Laura was approached by Corey Johnson's chief of staff, Eric Botcher (sp?) to come to the next SC meeting in October. That was agreed upon.

11- October 21 will be:

Close out/Clean up/and honey day.

Soil amendments, as well.

Please have all requests to Andy by Oct. 7<sup>th</sup>.

12- Compost:

A huge amount of time was spent on this to no conclusion.

I will not try to even recap the discussion. It was far reaching and a lot not about the compost itself.

A straw vote showed the committee in not on the same page as what to do.

2 members voted to increase the compost to a really well run complete operation with the involvement of the NYPD horse stables.

4 members voted to continue as we have been with new bins of some sort in the same area.

2 members voted to put in Park's compost bins to be taken by Parks for their compost project.

The only decision made was that John and a few others would demolish the existing compost construction and leave what compost there is now in what in now the fourth bin and someone will put that into trash cans for use.

This should be the first item discussed at the next SC meeting right after Eric from Corey's office.

There is just on consensus how to proceed, no one is stepping forward to take responsibility for a single design, its execution, and operation, and there are a lot of opinions.

Meeting adjourned 9 PM

Minutes by Tom Cayler

Sept. 6, 2017

Corrected Sept. 9, '17