

Clinton Community Garden

434 W. 48th Street

New York, NY 10036

Meeting Minutes

Steering Committee Meeting (via Zoom)

Monday, November 6, 2023

Current Steering Committee Members:

Catherine Lafferty, Clarence Klugh, Deborra Mullins, Foram Sheth, Homar Barcena, John MacKay, Mark Dieffenbacher, Mark Kellogg, Tony Waag

Members present: Cat, Clarence, Debbie, Foram, Homar, John, Mark D., Mark K.

Members absent: Tony

7:35 pm: Meeting called to order

Old Business

Monthly Financial Report:

Homar sent us the monthly financial update via email before the meeting.

According to Homar's financial report, we made \$465 in October from Key Sales, honey sales, and donations.

The CCG had \$117 in outgoing expenses this month (October).

Update on CCG's Morgan Stanley Account:

This is the CCG's investment account for which we receive monthly statements. Cat brought to this account to the attention of the Steering Committee when she became interim CCG Treasurer in 2022 because she wanted someone with an investment banking background to determine if the account could be moved into a higher interest-bearing account. Cat wanted to determine who the last authorized signers for the Morgan Stanley account were as it seemed as if no recent CCG chairs had had access to the account other than to receive the monthly statements. Neither Deb nor Mark D. (Both past chairs of the CCG) knew the exact names of the initial authorized signers for the CCG's investment account; but, according to Deb, it had been many years

(decades) since the CCG's Morgan Stanley investment account was opened. John spoke with a representative at Morgan Stanley re: options for the CCG's investment account there. Morgan Stanley will send a package to the CCG's P.O. box re: updating authorized account signers.

According to the Morgan Stanley representative with whom John spoke, there will be two new signers for the Morgan Stanley account, and they must provide their IDs as part of the authorized-signer onboarding process.

Treasurer Update (appointing interim CCG Treasurer):

Homar shared his wonderful news that he was awarded a Fulbright Fellowship, and he is therefore leaving NYC for a four-month interim. Homar said he will return to the U.S. in mid-March. In the meantime, the SC voted that John will assist Homar with the treasurer duties.

Authorized Check Signers:

Since Ruth Marinaro passed away at the beginning of 2023, and since Chris Sharp moved to Brooklyn, the CCG Steering Committee needs to add authorized check signers at TD Bank (branch location on W. 42nd Street at 9th Avenue). Foram, Cat, Clarence, Homar, and John will set up a time to go to TD Bank together to sign the updated authorized-signer paperwork. Note: they met with the manager of TD Bank on Friday, November 10, 2023, to update the CCG's check signers and to fill out all necessary paperwork to that end. Cat provided the bank manager with a copy of our November CCG Minutes.

Fall Fest: Cat sold CCG honey at the Fall Fest at Mathews-Palmer Playground on Saturday, November 4th, and made \$140 in honey sales.

Beekeeper's Invoice: Andrew Cote hasn't sent the 2023 honey invoice yet. Foram will reach out to remind him to send it before EOY. Andrew recently harvested the CCG 2023 honey, and it will be a couple of weeks before he delivers it. Foram will also reach out to him about winter-storage options for the honey. Also, we will need new honey labels for the 2023 batch, as our current labels say 2022.

GreenAcre Support: Cat will liaise with Michelle at Hicks Nurseries to go through our next soil amendments order. Once the new invoice from Hicks is on file, Hicks will need to send an invoice to GreenAcre. Cat and Foram will make sure that our GreenAcre contact received the invoice from Hicks per the GreenAcre Support stipulations.

Next Steering Committee Meeting Dates:

Cat made a motion, and Foram seconded it that we have our next CCG Monthly Meeting (for December only) on Monday, December 11th. The motion unanimously

passed. John had a conflict on the first Monday in December. The Steering Committee will also meet on the second Monday in January (due to the New Year's Day holiday).

Wonderland NYC: Foram will follow up with the contact to get more details.

Debbie's Report on October Volunteer Day:

The CCG's lawn team hosted a CCG Volunteer Day on October 15th. Five volunteers removed the weeds from the area west of the apple tree and reseeded this area with a mixture of microclover and grass. Debbie detailed that this project turned out to be more difficult than expected, so the volunteers were unable to complete the job in one day. The lawn team will complete this project in the spring. The bare area adjacent to Sandra Shipley's front-bed plot on the north-central lawn was also reseeded. The volunteers planted Ferns and Tiarella behind the bench near the Magnolia tree as that area does not receive enough light to support grass (in the central west lawn). All of these areas are now cordoned off to prevent foot traffic, and the newly-seeded areas should not be walked on over the winter.

Meeting adjourned: 8:36 pm