

Clinton Community Garden Steering Committee minutes

Venue: Fountain House and Zoom

Date: 11 February 2025, 7:30pm.

Present: Homar Barcena, Andrew Begg, Naomi Haber, Clarence Klugh, Catherine Lafferty, Mauricio Marron, Richard O'Brien, Tatiana Pena, Nicole Siani.

1) Annual meeting:

The Steering Committee agreed to create a unified membership list. Currently membership is managed with separate lists - one for the back garden plot holders, one for the front plot holders, and a general outreach list that includes all members plus elected officials and key contacts. Membership eligibility can also be earned by volunteering, so a consolidated list that also contains the information from the volunteer logs will ensure better management of membership rights.

The Chair and Record Keeper agreed to merge the lists and ensure that an electronic copy is available for consultation at the annual meeting.

The Committee agreed that the consolidated membership list would be sent to garden committee chairs for prior to the annual meeting for double checking of accuracy, particularly over the recorded volunteer hours.

3) Voting for the Steering Committee:

The Steering Committee agreed to use the same Election Buddy account that was used previously.

The Committee agreed that notice of the annual meeting would include a reminder for volunteers to log their hours by February 24 so that the Steering Committee can finalize those eligible to vote prior to ballots being issued.

The Steering Committee agreed that the notice of the annual meeting would include a call for nominations for Steering Committee membership with a deadline of February 18. The Committee also agreed in the context of amending the by-laws, that the revised by-laws should allow for nominees to declare their candidacy at the annual meeting itself if there are fewer candidates than open seats.

4) Plot renewals

The Steering Committee noted that plot renewal forms were in the process of being mailed out, and thanked those members who had drafted, printed and proofed renewal forms, and stuffed envelopes.

The Committee agreed to post plot renewal forms to the website in case of any delays in physical mailing.

5) Steering Committee membership

The Committee noted the John MacKay had stepped down from the Committee, and thanked him for his contribution over the previous two terms, including acting as Co-Chair during 2024.

The meeting was adjourned at 10:30pm.